



100-CUP Coffee Maker Instructions

Water Level		Measure of Ground Coffee
100 cups	-	6 ¼ cups
80 cups	-	5 cups
60 cups	-	4 cups
40 cups	-	2½ cups

***Do not make less than 40 or more than 100 cups of coffee at one time**

INSTRUCTIONS

- 1) Fill the coffeemaker with cold water to the desired cup level. Marks on inside of the coffeemaker show cup levels. Do not fill past maximum cup level.
- 2) Insert rod into center of the coffee pot and place ground basket on rod.
- 3) Spread the grounds evenly in the basket. Use standard measuring cups to measure the grounds. Do not let any grounds fall into the stem opening. Do not use "Drip" or finely ground coffee because the basket can flood. The amount of ground coffee recommended will make mild strength coffee which most people prefer. The amount of coffee used can be adjusted to suit your preference.
- 4) Place the cover on the coffeemaker and turn to lock into the handle slots.
- 5) Plug the cord into a 120 volt AC grounded electric outlet ONLY. If applicable, set the "ON/OFF" switch to "ON."
- 6) The coffeemaker will stop perking automatically (each cup requires no longer than 1 minute brewing time). Coffee is ready when the light in the base glows. Coffee will remain at serving temperature as long as the coffeemaker is plugged in (and the switch is "ON").
- 7) When about 3 cups of coffee remain in the coffeemaker, or when the coffee can no longer be seen in the view tube, turn the switch "OFF" and unplug the cord from the electrical outlet. Note: Liquid must always cover the inside bottom of the appliance at all times. Falling below the minimum level could cause overheating and damage to internal components and will void the warranty.

***SPECIAL NOTE ON GRINDING COFFEE BEANS:** If you grind your own coffee beans, grind to medium coarseness for best results. DO NOT grind too fine (powder-like) because this can cause the basket to flood.

INSTRUCTIONS FOR HEATING WATER FOR INSTANT BEVERAGES Plain water may be heated in your coffeemaker for use with instant beverages. Simply fill the coffeemaker with cold water to the desired cup level, insert the center rod and the clean, empty basket into position the same as for making coffee. Secure the cover in place and plug the coffeemaker in. If applicable, set the "ON/OFF" switch to "ON." Heat the water until perking stops and the light on the base glows. Remove the cover, lift out the basket and rod with a hot pad, and replace the cover. Unplug the coffeemaker when less than 3 cups of water remain. Other than making coffee or heating water, no other liquid should be heated in the coffeemaker because damage to the heating unit can occur.